

**End of term goodbye/ report sharing event July 16<sup>th</sup> 2020.**

We let you know recently that we intended to organise a drop in session ( for children in years Reception to 5 ) to come and pick up their reports and say some goodbyes to their class teachers. In order to stick to government guidelines we have had to organise time slots that must be strictly adhered to. When you arrive in the allocated time slot, there will be short wait and then you will be able to approach the table that the class teachers have set up and receive your children report as well as catch up a little with the class teacher. We hope that you are able to bring your child with you as it will be a nice way to end the year and say some goodbyes. While there won't be a lot of time available , it will be nice to catch up with the children. We are aware that this time away from school has been a very anxious time for them and we have planned this in order to give them the opportunity to see school and their teachers once again .

It is important that you arrive in the correct time slot as we have had to plan numbers carefully. Social distancing will still be crucial. While we will set up the tables to ensure that staff are socially distanced from the children and parents, we ask that you also observe social distancing rules while you wait.

We hope that if the organisation laid out above is followed, no one should have to wait for very long before getting to see the class teacher.

I do understand that this is not an ideal end to the school year, but we hope to achieve a pleasant end to the school year with all children having the opportunity to see their teachers before the summer break.

In the meantime, we are still here to support wherever we can. Telephone or email school and we will make sure a member of staff gets back to you to offer the appropriate support.

Time slot	Letter of surname
11.00 am	a-b
11.15	c
11.30	d-g
11.45	h-l
12.00	m -p
12.15	r-s
12.30	t - v
12.45	w