

**Hutton Henry CE Primary School**  
**Person Specification: Teaching Assistant ( one to one ) - Grade 3**



	<b>Essential</b>	<b>Desirable</b>	<b>Method of Assessment</b>
<b>Application</b>	<ul style="list-style-type: none"> <li>• Fully supported in reference ( x2)</li> <li>• Accurate and well-presented application form, demonstrating a good standard of written English</li> </ul>		<ul style="list-style-type: none"> <li>• Application form</li> <li>• References</li> </ul>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• CACHE or NVQ level 3 qualification or equivalent</li> <li>• GCSE pass in both English and Maths</li> </ul>	<ul style="list-style-type: none"> <li>• Recent First Aid training</li> <li>• Restraint training</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Certificates</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of working with children with a range of needs</li> <li>• Experience liaising with class teachers to adapt work to meet the needs of individuals</li> </ul>	<ul style="list-style-type: none"> <li>• Experience working one to one with a child</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> <li>• References</li> </ul>
<b>Skills, Knowledge and Aptitude</b>	<ul style="list-style-type: none"> <li>• An understanding of and commitment to safeguarding and the welfare of children</li> <li>• Ability to work independently with individual children and small groups of children.</li> <li>• Ability to use initiative and resolve problems as they arise</li> <li>• A willingness to work co-operatively within a small team and the wider school.</li> <li>• Good communication skills, both written and verbal.</li> </ul>	<ul style="list-style-type: none"> <li>• Safeguarding training</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> <li>• Practical tasks</li> <li>• References</li> </ul>
<b>Personal Requirements</b>	<ul style="list-style-type: none"> <li>• Caring and sensitive to the needs of children and their parents/carers</li> <li>• Ability to work flexibly as part of an effective team</li> <li>• Positive and enthusiastic approach</li> <li>• Able to support the positive ethos of the school</li> <li>• Willingness to be involved in all aspects of school life</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to work in a coordinated way with other professionals</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> <li>• Practical tasks</li> <li>• References</li> <li>• Observation in setting</li> </ul>